

September 2013



Our Ref: 2013/012

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Dear Parent/Carer

Year 7 Target Setting and Progress Reports

Please find enclosed individual targets for your child which have been set, taking into account their prior attainment.

Using data collected from your child's learning tutors we will report to parents at least twice a year in Key Stage 3 (to the end of Year 9). Progress Reports will therefore give students, their Personal Tutors and Parents/Carers a clear indication of each student's progress and effort across the curriculum.

Your child's first Progress Report will be issued on 06 December 2013. Following this you will be invited to discuss your child's learning and progress with their Personal Tutor at a mutually convenient time. At the meeting an agreed action plan and targets for improvements will be drawn together by your child's Personal Tutor.

Yours sincerely

A handwritten signature in black ink that reads 'E. A. Coffey'.

Mrs E A Coffey
Principal

Chairman
Chief Executive
Principal

Keith Doble
Stephen Whiteley
Elizabeth Coffey



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A company limited by guarantee

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Registered Office:
Landau Forte College
Fox Street
Derby
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An exempt charity