

December 2015

Ref: 2015/059



Fox Street
Derby DE1 2LF

To all Year 13

Telephone 01332 204040
Fax 01332 371867
Email post@landau-forte.org.uk
Website www.landau-forte.org.uk

Class of 2016 Leavers Prom

We would like to invite you to this year's Prom which will be held on Friday 6 May at Shottle Hall, Shottle, Derbyshire, DE56 2EB. There will be a formal three-course dinner and photographer, followed by disco and dancing, all for the cost of £40.00.

As the evening is a formal occasion, dinner jackets and evening wear will be expected. Students will be permitted to leave College at **12.20pm** on the day of the Prom, in order to prepare for the event.

The invitation extends to all Year 13 students currently studying at Landau Forte College, plus all staff who would like to attend. A place will be guaranteed upon receipt of a £20.00 deposit (non-refundable) and tickets will be allocated on a first-come, first-served basis. This deposit should be paid by Friday 18 December 2015.

Please complete and return the attached pro-forma to **Reception**, together with cash or a cheque made payable to Landau Forte College, in an envelope marked "Year 13 Leavers Prom". You can also make payment via our online payment system, ParentPay, but please ensure that you still return the attached form to Reception, indicating that you have paid via Parent Pay.

Please be aware that this invitation to attend the Prom may be revoked should your attendance and punctuality to College fall below satisfactory levels. Furthermore, any student who is too unwell to attend College for sessions 1-4 on Friday 6 May will be unable to attend the Prom.

So that everyone invited, both students and staff, may enjoy what is sure to be a memorable evening, please understand that it is not acceptable for any student to arrive at the Prom or at any point in the evening, to be intoxicated. Parents/carers will be contacted and return to your home address will be at your own expense. Please note, those students who will be under the age of 18 on 6 May 2016 will require written permission from parents/carers, if they wish to have appropriate alcoholic drinks with their meal.

Any visits to night clubs or after-Prom parties are not officially sanctioned by the College. Any student who takes part in any of these events does so entirely at their own risk and with no liability to the College.

We hope that you will join us on what promises to be a memorable and enjoyable evening.

Yours sincerely

Mrs A Brannick
Principal

National Teaching School
designated by
 National College for
Teaching & Leadership

Chairman Keith Doble
Chief Executive Dr Antony Edkins
Principal Alison Brannick



Landau Forte Charitable Trust
A company limited by guarantee

Registered in England No. 2387916

Registered Office:
Landau Forte College
Fox Street
Derby
DE1 2LF

An exempt charity

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Year 13 Leavers Prom 2016

Please return this form to reception by 18 December 2015

Name:	PT:
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- Yes, I will be attending the Prom on Friday 6 May and enclose a **deposit of £20.00**. *Please make cheques payable to Landau Forte College. Balance payable by 29 January 2016.*
- Yes, I will be attending the Prom on Friday 6 May and have paid the deposit of £20.00 via Parent Pay. **Balance payable by 29 January 2016.**
- Yes, I will be attending the Prom on Friday 6 May and enclose the **full amount of £40.00**. *Please make cheques payable to Landau Forte College.*
- Yes, I will be attending the Prom on Friday 6 May and have paid the **full amount of £40.00** via Parent Pay.

I will / will not be aged 18 or over on May 6 2016.

Student sign:	Date:
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For those students who will NOT be aged 18 or over on Friday 6 May 2016.

I (Parent/carer name) give my permission for (Student name) to consume appropriate alcoholic drinks (wine, beer or cider) with the meal at the leavers Prom Friday 6 May 2016.

I also understand that if my son/daughter does not act in accordance with the conditions stipulated in the letter they may not be admitted to the Prom. I will be responsible for any expense incurred in their return home.

Parent sign:	
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