

EMERGENCY EXAM EVACUATION PROCEDURE

IN THE EVENT OF THE FIRE ALARM SOUNDING

When instructed by invigilator **STOP** writing

Evacuate the exam room, as directed, in an orderly manner

Leave all your papers and equipment on exam desk

Any communication or problem should be directed to an invigilator

You will be escorted to the multi-games court, where you will wait in silence until instructed further

When advised, you will be escorted back into the exam room, following the same procedures and in silence.

Return to your exam desk and **DO NOT** commence writing until instructed

A new exam 'finish' time will be allocated to compensate for time lost

**YOU MUST NOT COMMUNICATE WITH ANY
OTHER STUDENTS AT ANY TIME WHATSOEVER**