

November 2022

Our Ref: 2022/318



Fox Street
Derby DE1 2LF

Telephone 01332 204040
Email post@landau-forte.org.uk
Website landau-forte.org.uk

Dear Parent/Carer,

Year 12 Virtual Parents' Evening Thursday 8th December 2022 - Online Appointment Booking

The College would like to invite you to attend a virtual Year 12 parents' evening that will allow you and your child the opportunity to discuss their progress with their Learning Tutors. The evening will take place on **Thursday 8th December 2022** between **3.30pm** and **6.00pm**.

You will meet each Learning Tutor with your child via video call using the SchoolCloud online platform. This allows you to choose your own appointments with Learning Tutors, and you will receive an email confirming your appointments.

Appointments can be made from Thursday 24th November 2022 at 4:00pm and will close on Thursday 8th December 2022 at 12:00pm. Should you need to make any changes after this date please contact Mrs Rawson (JRAWSON@landau-forte.org.uk).

If you know in advance that you are unavailable to attend, or you do not have internet access please contact Mrs Rawson using the email address above or by phoning the College who will be able to discuss alternative arrangements.

The College website has a parents evening page (<https://landau-forte.org.uk/parents/parents-evenings/>) where you will find help guides on booking/attending appointments as well as how multiple parent/carers can join the same appointment from different locations.

Booking

Go to: <https://landaufortecollege.schoolcloud.co.uk>

Use the following information to log in:

- Student's First Name: Forename
- Student's Surname: Surname
- Child's date of birth



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Registered Office:
Landau Forte College
Fox Street
Derby
DE1 2LF

An exempt charity

Attending

You will need an internet enabled device (e.g. smartphone, laptop, desktop or tablet) with a microphone, speaker and compatible web browser (only Safari, Chrome, Firefox or Edge are supported). Where possible please locate yourself in a quiet space, free from background noise.

Log in to the appointment booking system again where you will be invited to join the evening.

Each appointment has a fixed length of 6 minutes (5 minutes for the appointment and a 1 minute changeover to the next teacher) which cannot be extended. The start and end times for each appointment are also fixed, meaning any delay in joining will reduce the time available with the Learning Tutor.

All of this information will be communicated to the students and I would ask for your support in attending the evening. This is a crucial point in your child's education and we look forward to the opportunity to discuss the specific support needed to help them attain their potential.

Finally, thank you for your ongoing support with your children's attendance, studies and punctuality. If there's anything I can do to help or support you please contact me on 01332 204040 or email me at ADELBRIDGE@landau-forte.org.uk

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'A Delbridge'.

Dr A Delbridge
Assistant Principal – Head of Sixth Form