

**CONFIDENTIAL – Student Information**

**Student should be registered under the name that is on their birth certificate**

**Please include a photocopy of their birth certificate for our records**

|  |  |
| --- | --- |
| **Copy of Birth Certificate Included:** |  |
|  |  |
| **Legal Surname:**(as shown on birth certificate) |  |
|  |
| **Forename:**(as shown on birth certificate) |  |
|  |
| **Middle Name(s):** |  |
|  |  |
| **Preferred Name:** |  |
|  |  |
|  |  |
| **Date of Birth:** |  |  |  |  |  |  |  |  |  |  **Male ❒ Female ❒** |
|  |  |
| **Home Address:** |  |
|  |  |
|  |  **Post Code:** |
|  |  |
|  |  |
| **Home Telephone Number:** |  | Student Mob Number |
|  |  |
| **DOES YOUR CHILD HAVE AN EDUCACTIONAL HEALTHCARE PLAN OR KNOWN SPECIAL EDUCATIONAL NEEDS?** | **YES/NO please give details** |
|  |  |
| **DOES YOUR CHILD HAVE ANY ACCESS ARRANGEMENTS FOR EXAMS**  | **YES/NO PLEASE GIVE DETAILS**  |
|  |  |
| **Is your child:** | **Adopted** (parental responsibility has been transferred from a Local  Authority)**Looked After** (is in public care of a Local Authority in accordance  with section 22 of the Children Act 1989) |
|  | **Service Child** (has one of their parents serving in the regular armed  forces) |
| **Higher education:** | **have you or any of your child’s legal parent/carers attended university in the uk? YES / NO** |
|  |  |
| **Home Language:** | **English** **YES / NO** | **Other than English (Please Specify)** |
|  |  |
|  |  |
| **Religion:** |  |
|  |  |
| **Previous School:** |  |
|  |  |
| **Other Useful/Relevant****Information:** |  |
|  |  |

**CONFIDENTIAL – Legal Parent/Carer Contact Information ( PLEASE complete with at least two contacts for emergencies)**

 **Legal Parent/Carer Legal Parent/Carer**

**Title (mr, mrs, ms, miss etc)**

**Forename:**

**Surname:**

**Relationship to Student:**

**Address:**

**(If different from student)**

**Home telephone number:**

**Work Telephone number:**

**(If applicable)**

**Mobile Telephone Number:**

**Email Address:**

**Daytime Location:**

**Definition of a parent:** Section 576 of the Education Act 1996 defines ‘parent’ as:

* all natural parents, whether they are married or not
* any person who, although not a natural parent, has parental responsibility for a child or young person
* any person who, although not a natural parent, has care of a child or young person (having care of a child or young person means that a person with whom the child lives and who looks after the child, irrespective of what their relationship is with the child, is considered to be a parent in education law)

**Parental Responsibility:** Having parental responsibility means assuming all the rights, duties, powers, responsibilities and authority that a parent of a child has by law. People other than a child’s natural parents can acquire parental responsibility through:

* being appointed as the legal guardian of a child
* being granted a residence order
* adopting a child
* being named in an emergency protection order

In addition, a local authority can acquire parental responsibility if it is named in the care order for a child.

Fathers who are not married to the mother of the child may acquire parental responsibility through a Parental Responsibility Agreement through which mothers agree to share the responsibility with the father.

A step-parent can make an agreement to obtain parental responsibility for his or her step-child providing that all those with parental responsibility agree.

**Parental Responsibility:** Yes ❒ No ❒ Yes ❒ No ❒

**Everyone who is a parent, as defined above (whether they are a resident or non-resident parent) has a right to participate in decisions about a child’s education and receive information about the child (even though, for day to day purposes, the College’s main contact will be a parent with whom the child lives on College days). The College will, therefore, provide all parents with Parental Responsibility information about their children unless there is a court order in place or we are specifically instructed not to do so. This will include reports and general information about the College.**

**Court Order:** Court orders under section 8 of the Children Act 1989 settle areas of dispute about a child’s care or upbringing, and can limit an individual’s parental responsibility.

**Court Order:** Yes ❒ No ❒ Yes ❒ No ❒

**Contact Priority: 1st ❒ 2nd ❒ 3rd ❒ 4th ❒ 1st ❒ 2nd ❒ 3rd ❒ 4th ❒**

**Signature:**

**CONFIDENTIAL –** **Other Emergency Contact Information (including Step Parents)**

 **Other Contact Other Contact**

**Title (mr, mrs, ms, miss etc)**

**Forename:**

**Surname:**

**Relationship to Student:**

**Address:**

**(If different from student)**

**Home telephone number:**

**Work Telephone number:**

**(If applicable)**

**Mobile Telephone Number:**

**Email Address:**

**Daytime Location:**

**Contact Priority: 1st ❒ 2nd ❒ 3rd ❒ 4th ❒ 1st ❒ 2nd ❒ 3rd ❒ 4th ❒**

**CONFIDENTIAL– Student Information - New Entry**

**Ethnic Origin:**Our ethnic background describes how we think of ourselves. This may be based on many things including, for example, our skin colour, language, culture, ancestry or family history. ***Ethnic background is not the same as nationality or country of birth.*** Please study the list below and tick ***one box only*** to indicate the ethnic background of your child.

|  |  |
| --- | --- |
| **Asian or Asian British** | **White** |
| * Indian **❑**
 | * White – Cornish **❑**
 |
| * Mirpuri Pakistani **❑**
 | * White – English **❑**
 |
| * Kashmiri Pakistani **❑**
 | * White – Scottish **❑**
 |
| * Other Pakistani **❑**
 | * White – Welsh **❑**
 |
| * Bangladeshi **❑**
 | * Other White British **❑**
 |
| * African Asian **❑**
 | * White – Irish **❑**
 |
| * Kashmiri Other **❑**
 | * Traveller of Irish Heritage **❑**
 |
| * Nepali **❑**
 | * Albanian **❑**
 |
| * Sri Lankan Sinhalese **❑**
 | * Bosnian-Herzegovinian **❑**
 |
| * Sri Lankan Tamil **❑**
 | * Croatian **❑**
 |
| * Sri Lankan Other **❑**
 | * Greek **❑**
 |
| * Other Asian **❑**
 | * Greek Cypriot **❑**
 |
|  | * Italian **❑**
 |
| **Black or Black British** | * Kosovan **❑**
 |
| * Black Caribbean **❑**
 | * Portuguese **❑**
 |
| * Black – Angolan **❑**
 | * Serbian **❑**
 |
| * Black – Congolese **❑**
 | * Turkish **❑**
 |
| * Black – Ghanaian **❑**
 | * Turkish Cypriot **❑**
 |
| * Black – Nigerian **❑**
 | * White Eastern European **❑**
 |
| * Black – Sierra Leonean **❑**
 | * White Western European **❑**
 |
| * Black – Somali **❑**
 | * White Other **❑**
 |
| * Black – Sudanese **❑**
 | * Gypsy/Roma **❑**
 |
| * Other Black African **❑**
 |  |
| * Black European **❑**
 | **Any Other Ethnic Group** |
| * Black North American **❑**
 | * Afghan **❑**
 |
| * Other Black **❑**
 | * Arab **❑**
 |
|  | * Egyptian **❑**
 |
| **Chinese**  | * Filipino **❑**
 |
| * Hong Kong Chinese **❑**
 | * Iranian **❑**
 |
| * Malaysian Chinese **❑**
 | * Iraqi **❑**
 |
| * Singaporean Chinese **❑**
 | * Japanese **❑**
 |
| * Taiwanese **❑**
 | * Korean **❑**
 |
| * Other Chinese **❑**
 | * Kurdish **❑**
 |
|  | * Latin/South/Central American **❑**
 |
| **Mixed / Dual Background** | * Lebanese **❑**
 |
| * White and Black Caribbean **❑**
 | * Libyan **❑**
 |
| * White and Black African **❑**
 | * Malay **❑**
 |
| * White and Pakistani **❑**
 | * Moroccan **❑**
 |
| * White and Indian **❑**
 | * Polynesian **❑**
 |
| * White and any other Asian Background **❑**
 | * Thai **❑**
 |
| * Asian and any other ethnic group **❑**
 | * Vietnamese **❑**
 |
| * Asian and Black **❑**
 | * Yemeni **❑**
 |
| * Asian and Chinese **❑**
 | * Other Ethnic Group **❑**
 |
| * Black and any other ethnic group **❑**
 |  |
| * Black and Chinese **❑**
 |  |
| * Chinese and any other ethnic group **❑**
 |  |
| * White and any other ethnic group **❑**
 |  |
| * White and Chinese **❑**
 |  |
| * Other mixed background **❑**
 |  |

I do not wish an ethnic background category to be recorded **❑**

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Parent/Carer