

August 2023

Our Ref: 2023/342



Fox Street
Derby DE1 2LF

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Email post@landau-forte.org.uk
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Dear Parent/Carer,

Year 13 Virtual Parent/Carer Evening

The College would like to invite you to attend a virtual Year 13 parent/carers evening that will allow you and your child the opportunity to discuss their progress with their Learning Tutors. The evening will take place on **Thursday 7th September 2023** between **3.30pm** and **6.00pm**.

As on previous occasions, you will meet each Learning Tutor with your child via video call using the SchoolCloud platform. Appointments can be made from Thursday 31st August 2023 at 4:00pm and will close on Thursday 7th September 2023 at 12:00pm. Should you need to make any changes after this date please contact Mrs Rawson (JRAWSON@landau-forte.org.uk).

If you know in advance that you are unable to attend for any reason please contact Mrs Rawson who will be able to discuss alternative arrangements.

The College website (<https://landau-forte.org.uk/parents/parents-evenings/>) contains help guides on booking/attending appointments, as well as how multiple parent/carers can join the same appointment from different locations.

Each appointment has a fixed length of 6 minutes (5 minutes for the appointment and a 1 minute changeover to the next teacher) which cannot be extended. The start and end times for each appointment are also fixed, meaning any delay in joining will reduce the time available with the Learning Tutor.

All of this information will be communicated to the students and I would ask for your support in attending the evening. This is a crucial point in your child's education and we look forward to the opportunity to discuss the specific support needed to help them attain their potential.

If you require any further information, please do not hesitate to contact me at the College.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Dr Delbridge'.

Dr Delbridge
Assistant Principal / Head of Sixth Form

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Fox Street
Derby
DE1 2LF

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