

April 2024



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Dear Parent/carer,

## Year 10 In-Person Parent/Carer Evening

The College would like to invite you to attend a Year 10 parent/carer evening which will take place on-site on Thursday 9<sup>th</sup> May 2024 between 3.30pm and 6.30pm. The theme for the evening is **"Preparing for Year 11"** which will include face-to-face appointments with Learning Tutors who will provide subject specific feedback.

In addition to meeting with Learning Tutors:

- A 20 minute presentation delivered by Mr Smith, Head of Year 10, will take place at 4.00pm and repeated at 6.00pm. This will provide further information about:
  - The forthcoming end of Year 10 trial examinations
  - Non Exam Assessment (NEA) components to GCSE courses
  - Structure of year 11, including the trial examination periods
  - How to best support your child throughout Year 11
- Students with an Individual Learning Plan (ILP) will be able to make an appointment with a member of the Individual Needs team.
- The College Executive team will be available to ask any wider questions you might have.

If you are able to attend one of the two presentations, please could we ask you to book your place using Parent Pay. If you are unable to sign up via Parent Pay, or require any further information about Parent Pay please contact the College. *Please note booking onto the presentation is a separate process to booking face-to-face appointments with Learning Tutors.*

Since the presentation runs at the same time as the face-to-face appointments it might be useful, if possible, to attend the parents evening with another family member who can attend the presentation.

## Booking Appointments

Although the evening is an in-person event, appointments will continue to be made using the School Cloud platform. This allows you to choose your own appointments with Learning Tutors, and you will receive an email confirming your appointments.

Appointments can be made from Thursday 25<sup>th</sup> April 2024 at 4:00pm and will close on Thursday 9<sup>th</sup> May 2024 at 12:00pm. Should you need to make any changes after this date please contact Mrs Rawson ([JRAWSON@landau-forte.org.uk](mailto:JRAWSON@landau-forte.org.uk)).

If you know in advance that you are unavailable to attend, please contact Mrs Rawson using the email address above or by phoning the College who will be able to discuss alternative arrangements.

The College website parents evening page (<https://landau-forte.org.uk/parents/parents-evenings/>) contains a help guide on booking appointments.


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Fox Street  
Derby  
DE1 2LF

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## Attending Appointments

Appointments will have a fixed length of 5 minutes followed by 1 minute of travel time, enabling you to get to your next appointment on time. A signal will notify the end of each 5 minute appointment, with everyone moving at the same time to the next Learning Tutor.

It is hoped this will enable you to follow your appointment schedule and see the Learning Tutors you have booked at the correct time. Since the start and end times for each appointment are fixed, any delay in attending will reduce the time available with the Learning Tutor.

Should you miss an appointment for any reason it will not, unfortunately, be possible to see that member of staff at a different time. However, Curriculum Leaders for subject areas will be available at the end of the evening.

All of this information will be communicated to students and I would ask for your support in attending the evening. This is a crucial point in your child's education and we look forward to the opportunity to discuss the specific support needed to help them attain their potential.

If you require any further information, please do not hesitate to contact me at the College.

Yours sincerely



Mr D Bloomfield  
Assistant Principal



Mr R Smith  
Head of Year 10