

Dear Parent/carer,

Year 11 In-Person Parent/Carer Evening

The College would like to invite you to attend a Year 11 parent/carer evening which will take place on-site on Tuesday 17th September 2024 between 3.30pm and 6.30pm. The theme for the evening is **“Revision and Career Ready”** which will include face-to-face appointments with Learning Tutors who will provide subject specific feedback.

In addition to meeting with Learning Tutors:

- A 30 minute presentation covering revision planning and strategies will be delivered by Mr Hitchin, Assistant Principal. The same presentation will take place at 4.00pm, 5.00pm and 6.00pm; you will not need to book onto this. It is anticipated that you will be able to book your appointments around one of these presentations.
- A resources stall will allow you to purchase recommended revision materials.
- Careers and further education providers will be onsite to discuss study and career pathways beyond GCSE.
- Students with an Individual Learning Plan (ILP) will be able to make an appointment with a member of the Individual Needs team.
- The College Executive team, Head of Year and Deputy Head of Year will be available for you to drop in and ask any wider questions you might have.

Booking Appointments

Although the evening is an in-person event, appointments will continue to be made using the School Cloud platform. This allows you to choose your own appointments with Learning Tutors, and you will receive an email confirming your appointments.

Appointments can be made from Tuesday 3rd September 2024 at 4:00pm and will close on Tuesday 17th September 2024 at 12:00pm. Should you need to make any changes after this date please contact Mrs Rawson (JRAWSON@landau-forte.org.uk).

If you know in advance that you are unavailable to attend, please contact Mrs Rawson using the email address above or by phoning the College who will be able to discuss alternative arrangements.

The College website parents evening page (<https://landau-forte.org.uk/parents/parents-evenings/>) contains a help guide on booking appointments.

Landau Forte Charitable Trust
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Registered Office:
Landau Forte College
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Derby
DE1 2LF

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Attending Appointments

Appointments will have a fixed length of 5 minutes followed by 1 minute of travel time, enabling you to get to your next appointment on time. A signal will notify the end of each 5 minute appointment, with everyone moving at the same time to the next Learning Tutor.

It is hoped this will enable you to follow your appointment schedule and see the Learning Tutors you have booked at the correct time. Since the start and end times for each appointment are fixed, any delay in attending will reduce the time available with the Learning Tutor.

Should you miss an appointment for any reason it will not, unfortunately, be possible to see that member of staff at a different time. However, Curriculum Leaders for subject areas will be available at the end of the evening.

All of this information will be communicated to students and I would ask for your support in attending the evening. This is a crucial point in your child's education and we look forward to the opportunity to discuss the specific support needed to help them attain their potential.

If you require any further information, please do not hesitate to contact me at the College.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'D Bloomfield'.

Mr D Bloomfield
Assistant Principal

A handwritten signature in black ink, appearing to read 'R Smith'.

Mr R Smith
Head of Year 11

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