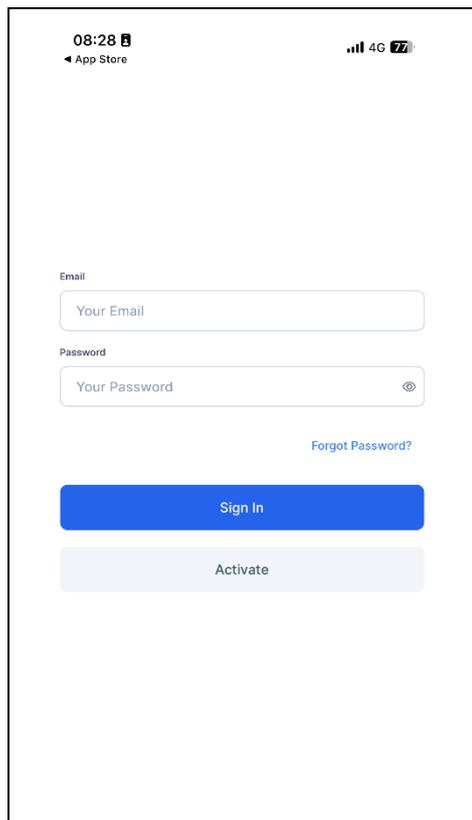
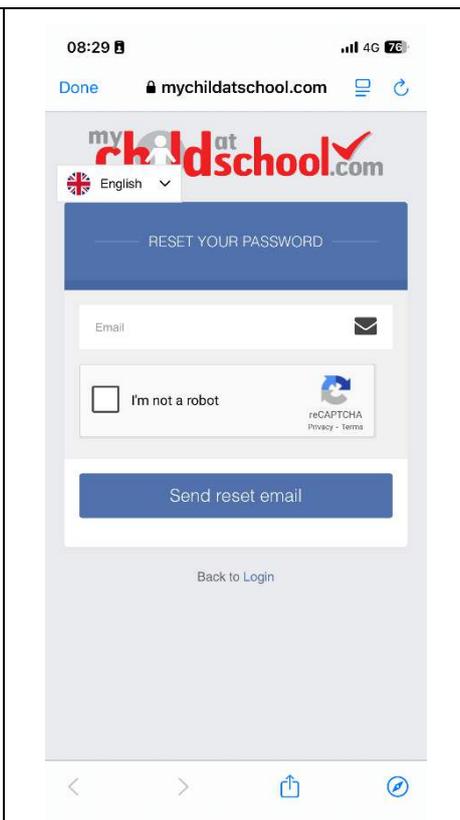


# Activating your MCAS account and using the app

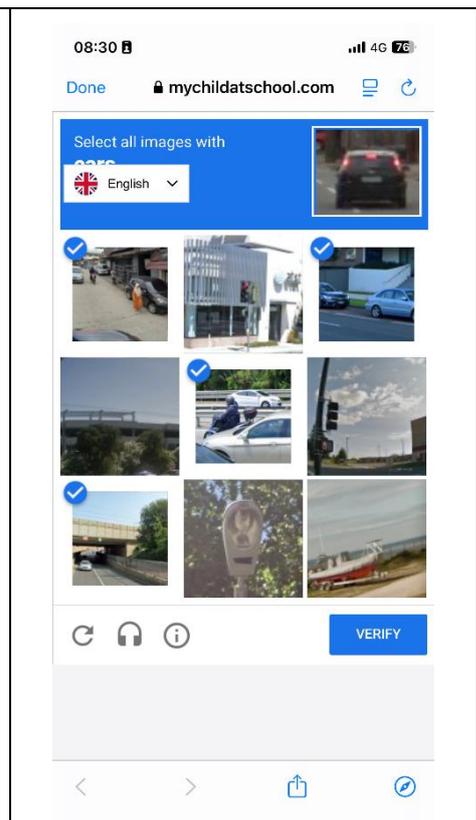
This guide is based on iOS – Android may differ from the screenshots here.



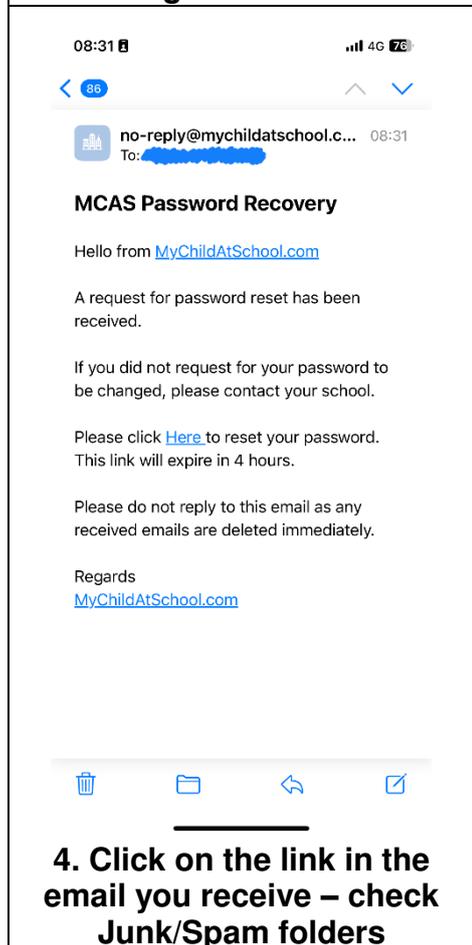
**1. Download app and click 'Forgot Password'**



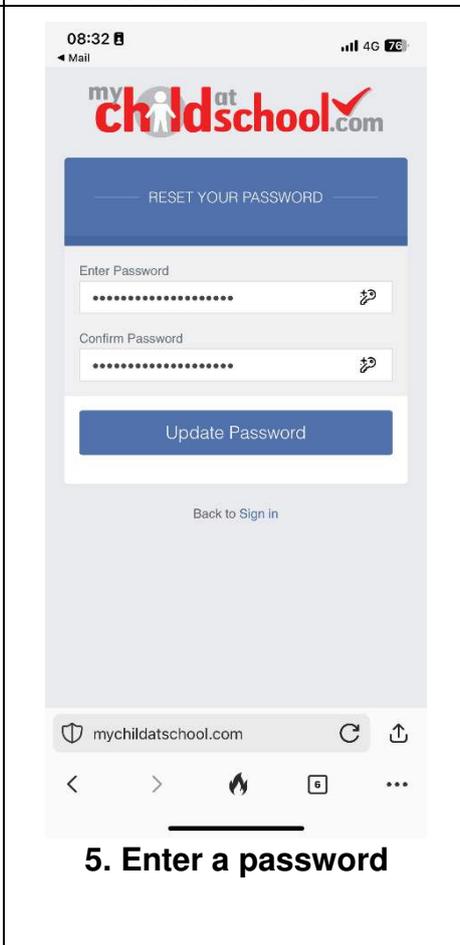
**2. Enter your email and click 'I'm not a robot'**



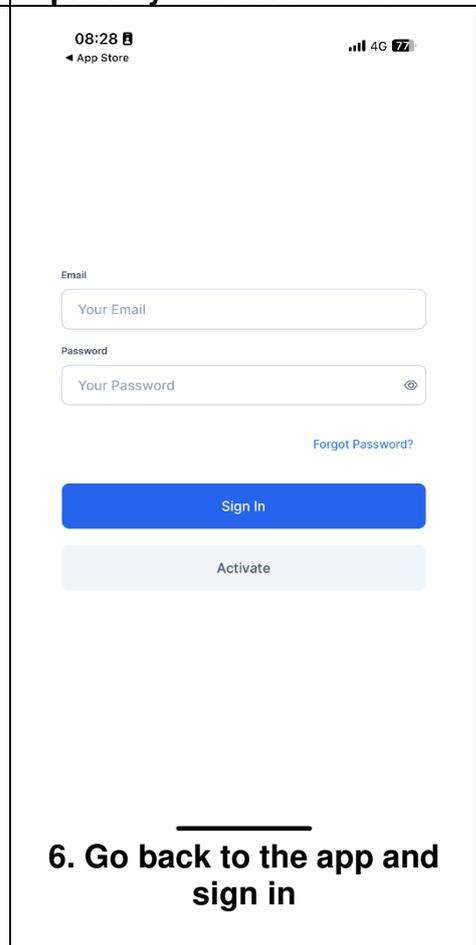
**3. Follow the instructions to prove you are not a robot**



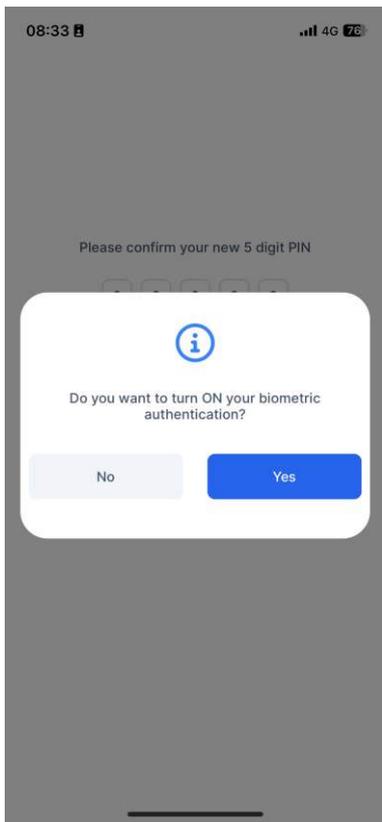
**4. Click on the link in the email you receive – check Junk/Spam folders**



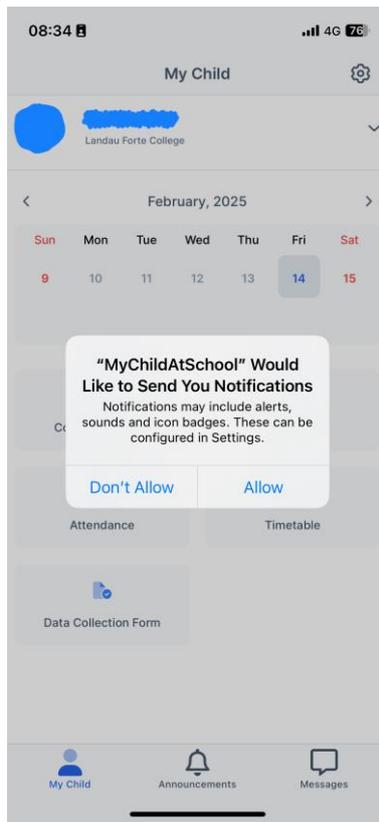
**5. Enter a password**



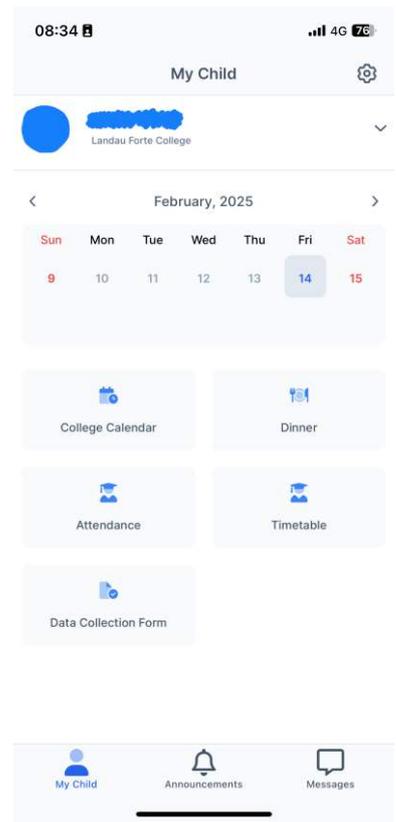
**6. Go back to the app and sign in**



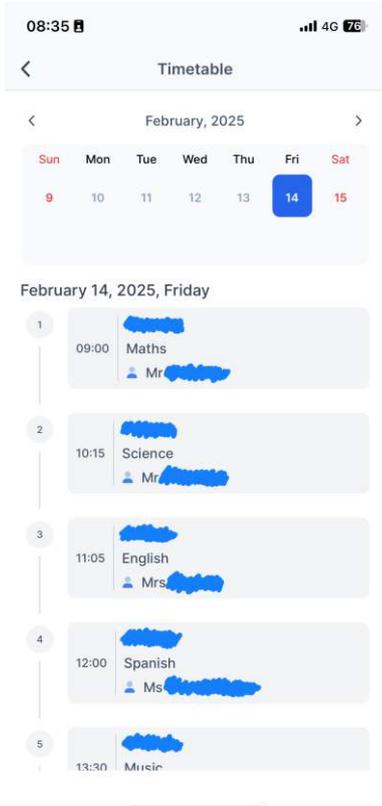
**7. Choose a PIN and turn on Face ID/fingerprint if you wish**



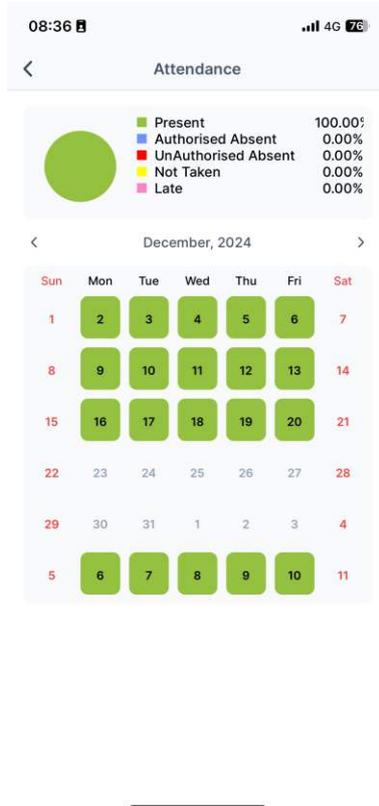
**8. Enable notifications – you will be notified of messages the College sends**



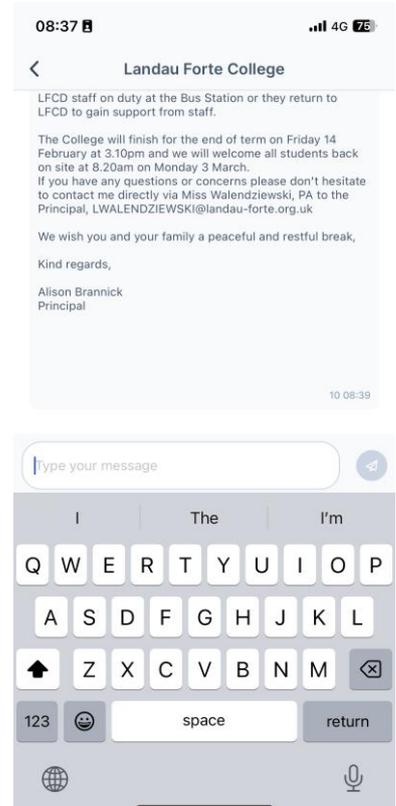
**9. This is how the app screen should look when logged in**



**10. Timetable shows your child's lessons**



**11. Attendance shows your child's attendance history**



**12. Messages is where texts from College will appear, and where you can reply**

**Please note that even if the “Dinner” icon appears in the app, this has no function, and meal payments are still to be made via ParentPay until further notice. Thank you.**