

December 2025



Fox Street  
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Dear Parent/Carer,

### Year 13 Virtual Parent/Carer Evening

The College would like to invite you to attend a virtual Year 13 parent/carer evening that will allow you and your child the opportunity to discuss their progress with their Learning Tutors. The evening will take place on **Wednesday 17<sup>th</sup> December 2025** between **3.30pm** and **6.00pm**.

The only exception to this is students in 13B Biology will meet with Miss Evans separately on **Monday 15<sup>th</sup> December 2025** between **3.30pm** and **6.00pm**.

As on previous occasions, you will meet each Learning Tutor with your child via video call using the SchoolCloud platform. Appointments can be made from Wednesday 10<sup>th</sup> December 2025 at 4:00pm and will close on Wednesday 17<sup>th</sup> December 2025 at 12:00pm. Should you need to make any changes after this date please contact Mrs Rawson ([JRAWSON@landau-forte.org.uk](mailto:JRAWSON@landau-forte.org.uk)).

If you know in advance that you are unable to attend for any reason please contact Mrs Rawson who will be able to discuss alternative arrangements.

The College website (<https://landau-forte.org.uk/parents/parents-evenings/>) contains help guides on booking/attending appointments, as well as how multiple parent/carers can join the same appointment from different locations.

Each appointment has a fixed length of 6 minutes (5 minutes for the appointment and a 1 minute changeover to the next teacher) which cannot be extended. The start and end times for each appointment are also fixed, meaning any delay in joining will reduce the time available with the Learning Tutor.

All of this information will be communicated to the students and I would ask for your support in attending the evening. This is a crucial point in your child's education and we look forward to the opportunity to discuss the specific support needed to help them attain their potential.

If you require any further information, please do not hesitate to contact me at the College.

Yours sincerely

A handwritten signature in black ink that reads 'A Hitchin'.

Mr A Hitchin  
Assistant Principal / Head of Sixth Form

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